

Bilingual Child Academy

Tuition Schedule & Payment Policies



Child's Name _____ Date of Birth _____

Parent 1 Name _____ Parent 2 Name _____

Base Tuition Rate: _____

Add ons: _____

Registration Fee

Non-refundable applied for family or new students, change of program, summer leave to get on wait list. Registration fee cannot guarantee a spot.

\$100 Yes No

Annual Fee

Applied to each child every August or upon enrollment (pro-rated if within 5 months of August)

\$100 Yes No

Discounts 5% if applicable:

Applied to oldest sibling, active military, SAPD, SAFD, nursing/medical in hospital, and district teachers (Discounts cannot be combined)

Total Tuition Payment: _____

Bank draft ACH _____ Check/Cash _____ Credit Card auto draft _____

Monthly Weekly

Future Enrollment Registration: To hold a spot in the future longer than 3 weeks from registration

One-Time 2 Weeks Pre-paid Tuition (non-refundable) _____

PLEASE CHECK ALL AS ACKNOWLEDGMENT OF UNDERSTANDING:

Payment for my child's program is due before services are rendered. Tuition is payable according to the tuition schedule whether or not my child attends. Yes No

If the tuition due date falls on weekend or holiday, then tuition payment is expected the **prior** business day. Yes No

If tuition and/or late fees are not paid within 3 business days a late fee will be applied, and I understand that my child cannot return until paid. Yes No

In the event of a NSF check or ACH return, a \$35 check penalty will be added to my account. Continuous late or returned payments may result in termination of enrollment. Yes No

Late Pickups, after closing time: a **\$2 per minute** late penalty will be charged to my account. Late penalties must be paid to Bilingual Child Academy the following day. Extended care or Drop-In rates will be charged to my account if my child stays at school after my program of enrollment. Yes No

Bilingual Child Academy chooses not to get involved in custody disputes. In the event a court order is on file, Bilingual Child Academy will not acknowledge which party is responsible for payment of tuition fees. These arrangements must be coordinated between the two parents. Late fees and withdrawal guidelines will still apply regardless of which parent is responsible for tuition fees. Yes No

In the event I choose to end my relationship with Bilingual Child Academy and withdraw my child, a two week notice will be given in writing. Yes No

Tuition is due whether my child attends or not. Tuitions are not pro-rated for holidays/closures. In the event a tuition due date falls on a day when banks are closed, then tuition is due the business day before. BCA is a year-around program. Yes No

I acknowledge and agree with the above tuition rate and listed BCA payment policies.

Parent/Guardian Signature: _____

Date: _____

BCA Administrator Signature: _____

Date: _____

(Make a copy for family to keep)